



## SUSAN GLAVAN

Operations Manager

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Susan Glavan has come out of retirement to join Bodhi Research Group as Operations Manager. Ms. Glavan has extensive experience in administration, records management, human resources, proofreading and customer service which has given her the opportunity to work for some very notable companies.

In 2016 she retired from her 8-year position as Executive Assistant to the Vice-President, Human Resources & Equity, at the University of Toronto. Previously, within this same organization Ms. Glavan worked as Acting Executive Assistant to the Assistant Vice-President, HR&E and as well held a contract position in the office of the Dean of Engineering.

Prior to working at the U of T Ms. Glavan ran her own contracting services business for 17 years providing administrative support to numerous companies primarily in the real estate industry.

From 2001 to current, Ms. Glavan continues to work with her husband providing administrative support to their company, Nexus Realty Advisors Inc. Ms. Glavan had the good fortune to work for Holden, Murdoch and Finlay, a mid-size law firm, first as Office Manager, then advancing to Human Resources Manager.

Additionally, she gained invaluable experience in the credit and collections industry during her 10 years as a credit reporter with Creditel of Canada Ltd. Ms. Glavan enjoys writing poetry and sketching during her free time.

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